**FRIEND CITY COUNCIL**

**MINUTES-REGULAR MEETING**

**OCTOBER 2, 2018**

Mayor Vossler called the regular meeting of the City Council to order at 7:00 p.m. at the City Hall. Advanced notice of the meeting was given by publication in The Sentinel, the appointed method for giving advanced notice. All proceedings shown were taken while the meeting was open to the attendance of the public.

Mayor James Vossler presided, and City Clerk Debbie Gilmer recorded the proceedings. The following Councilmembers were present: Phyllis Ryan, Shane Stutzman, Stan Krause and Harlan Schrock. A quorum being present, and the meeting duly convened, the following proceedings were had and done.

As required by the Nebraska Open Meetings Act, Mayor Vossler announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

Mayor Vossler announced that public comments would be received at this time. No comments were offered.

Motioned by Schrock, seconded by Krause, to approve the minutes of the September 4, 2018 regular meeting, and the September 2018 Treasurer’s Report as presented and file same. On roll call voting aye to approve the September 4, 2018 regular meeting minutes, and the September 2018 Treasurer’s Report, Stutzman, Ryan, Krause, Schrock. Nays none. Motion carried.

Motion was made by Ryan, seconded by Stutzman to approve the Friend Community Healthcare Systems Financial Statements for August 2018. On roll call voting aye, Krause, Schrock, Stutzman, Ryan. Nays none. Motion carried.

A motion was made by Stutzman, seconded by Schrock, that payroll and claims be approved by the claims committee, and be allowed, and the Clerk instructed to issue warrants on the respective funds to pay same. On roll call voting aye, Ryan, Krause, Schrock, Stutzman. Nays none. Motion carried.

The claims approved were as follows: September Payroll, 27,412.15; Ameritas, 4588.60; EFTPS, 9032.31; Baker & Taylor, su 33.39; Beaver Hardware, su 86.37; Black Hills Energy, fe 173.45; Border States Ind, su 38.66; BCBS, fe 4839.40; Center Point, su 88.68; Central States, se & su 17,473.82; Keith Clouse, fe 250.00; CRA 44,355.03 & 1173.21; Crete Ace Hardware, su 164.76; Culligan, se & su 154.25; Diode Comm, fe 46.45; Discover, su 894.91; EMC, fe 41,842.00; EMS, se 83.03; Exeter Lumber, su 126.00; Farmer’s Coop, se/su 1582.54; First Wireless, su 2610.00; Fransyl Eq., su 1052.20; Gale, su 44.98; Kim Goossen, re 125.19; Paul & Gail Gropp, fe 225.00; Heartland Pest Control, se 50.00; Johnsons, su 102.37; Menards, su 139.82 & 977.89; Metro Chem, su 9473.97; Chris Michl, se 436.80; Mid America Books, su 295.20; Midwest Labs, se 520.96; NE Dept of Charitable Gaming, fe 165.00; NE Dept of Rev, SWH 1319.15, ST 7853.65; NE Public Health, se 99.00; NE Public Power, se 70,823.33; Nick’s, su 440.62; Norris Public Power, se 44.05; Diane Odoski, re 156.74; Office Cash, re 196.62; One Call, se 11.73; Orkin, se 55.85; Principal Mutual, fe 119.33; Saline County Clerk, fe 10.00; Sandry Fire, su 801.61; Seward Independent, fe 111.60; Marvin Slepicka, fe 1400.00; Smart Apple Media, su 265.58; Mark Stutzman, fe 1875.00; USA Blue Book, su 5232.13; Verizon, se 426.79; Vyhnalek Ins, fe 1752.00; Waste Conn., se 310.16; Windstream, se 992.81. Total Claims Approved $264,956.14.

Mayor Vossler presented and read by title proposed Resolution #18-05.

**RESOLUTION # 18-05**

**APPLICATION TO BECOME DEPOSITORIES**

To the Honorable Mayor and City Council, Friend, Nebraska;

 Come now the following financial institutions and herewith respectfully petition and make application to serve as depositories of monies and funds of the City of Friend, Nebraska, for coming fiscal year beginning October 1, 2018.

* Citizens State Bank (of Friend)
* Farmers and Merchants Bank of Milligan
* Bank of Friend
* Generations Bank of Exeter

BE IT RESOLVED BY THE Mayor and the City Council of the City of Friend, Saline County, Nebraska.

 WHEREAS; the aforementioned financial institutions have each filed application for the privilege of becoming a depository for monies and funds of the City of Friend, Nebraska for the fiscal year beginning October 1, 2018, and

 WHEREAS; the aforementioned financial institutions have furnished bond for the safekeeping and securing said monies and funds as required by law in addition to the security given to the City of Friend as a depository by the Federal Deposit Insurance Corporation;

 NOW THEREFORE BE IT RESOLVED; by the Mayor and City Council of the City of Friend, Saline County, Nebraska, that the Citizens State Bank, the Farmers and Merchants Bank of Milligan, the Bank of Friend, and Generations Bank of Exeter are hereby approved as depositories for monies and funds and in compliance with the terms and provisions of the Section 17-607 of the revised statutes for the year 1943 and all amendments hereto.

Motion was made by Krause, seconded by Ryan to approve Resolution #18-05. On roll call voting aye, Stutzman, Schrock, Ryan, Krause. Nays none. Resolution #18-05 was passed and approved this 2nd day of October 2018.

Resolution #18-06 was introduced and read by Mayor Vossler.

**RESOLUTION #18-06**

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF FRIEND, SALINE COUNTY, NEBRASKA, APPROVING THE APPLICATION OF THE FRIEND AMERICAN LEGION FORD BANKA POST #183, FOR A SPECIAL DESIGNATED PERMIT UNDER THE NEBRASKA LIQUOR CONTROL ACT, TO SELL LIQUOR, BEER AND WINE AT AN EVENT TO BE HELD ON NOVEMBER 10, 2018 IN THE CITY OF FRIEND. THE SAID SPECIAL DESIGNATED PERMIT TO BE LIMITED TO THE INSIDE AREA OF THE LEGION HALL LOCATED AT 136 MAPLE STREET TO BE HELD BETWEEN THE HOURS OF 6:00 P.M. AND 1:00 A.M., PURSUANT TO THE MUNICIPAL CODE OF THE CITY OF FRIEND, AND THE NEBRASKA LIQUOR CONTROL ACT.

Motion was made by Stutzman, seconded by Schrock to approve Resolution #18-06 approving the application of the Friend American Legion Ford Banka Post #183 for a Special Designated Permit for their November 10, 2018 event. On roll call voting aye, Krause, Ryan, Schrock, Stutzman. Nays none. Resolution #18-06 was passed and approved this 2nd day of October 2018.

Utilities Superintendent, Patrick Gates gave his report.

Mr. Gates requested Council consider approving a contract for professional engineering services with Kirkham Michael for Street Superintendent, as required by NBCS and to authorize contract be signed by Mayor Vossler upon receipt. Motion was made by Schrock, seconded by Ryan to approve contract between the City of Friend and Kirkham Michael for professional engineering services relative to the completion of all Street Superintendent Services as required by the Nebraska Board of Classifications and Standards and to authorize contract be signed by Mayor Vossler upon receipt. On roll call voting aye, Stutzman, Krause, Ryan, Schrock. Nays none. Motion carried.

Mark Stutzman, Building Inspector, gave his report. Mr. Stutzman informed the Mayor and Council that he had received a building permit application from Brent and Amy Milton to construct a garage on property they own south of their existing house. Mr. Stutzman also indicated that he had questions relating to the building permit application that has been paid to the City for the new Friend Quickshop LLC. As Mark reported that he needs to do more research on these two issues, there was no action taken by the Council at this time.

Mark Stutzman reported that there are two lean-to’s in town that he had approved building permit applications for a few years ago, and that these lean-to’s are becoming, or have already become enclosed structures. After brief discussion, Mr. Stutzman said that he would compose letters to the property owners informing them that enclosing these structures is in violation of Friend City Code, and directing them what to do to become in compliance with the Code.

Eileen Campbell attended the meeting to request Council consider approving a proclamation from the Saline County Drug/Alcohol Prevention Coalition-Community Against Underage Risky Behavior (CURB). The Coalition is working with communities in Saline County to promote the responsible use of alcohol and the opposition to the illegal use of alcohol and other drugs. The following proclamation was read by Mayor Vossler.

2018 Red Ribbon Week

-PROCLAMATION-

WHEREAS, alcohol and drug abuse in this Nation have reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, the National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs, no irresponsible use of alcohol); and

WHEREAS, business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, the City of Friend further commits its resources to ensure the success of the Red Ribbon Campaign:

NOW, THEREFORE, BE IT RESOLVED, the City of Friend does hereby proclaim October 23-31, 2018 as RED RIBBON WEEK and encourages its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that together we are committed to Saline County being drug-free.

To signify their stand against drug abuse and to show support of the 2018 Red Ribbon Week event, motion was made by Schrock, seconded by Krause to approve Mayor Vossler place his signature on the 2018 Red Ribbon Week Proclamation. On roll call voting aye, Stutzman, Krause, Schrock, Ryan. Nays none. Motion carried.

Jim Ryan attended the meeting as a representative of the Community Redevelopment Authority to announce the CRAs approval of a Tax Increment Financing (TIF) award of $72,000 ($12,000 per living unit) for a 6-unit senior housing project in Friend. Motion was made by Stutzman, seconded by Schrock, to accept the Community Redevelopment Authority’s award approval. On roll call voting aye, Ryan, Krause, Schrock, Stutzman. Nays none. Motion carried.

The Community Redevelopment Authority also announced the acceptance of a Redevelopment proposal for the Green Top Addition and approved a Tax Increment Finance award of $400,000 for the Friend Quickshop LLC. Motion was made by Schrock, seconded by Ryan, to accept the Community Redevelopment Authority’s award approval. On roll call voting aye, Stutzman, Krause, Ryan, Schrock. Nays none. Motion carried.

Motion to enter executive session at 7:50 p.m. for discussion of employee salary/wage increases was made by Schrock, seconded by Ryan. On roll call voting aye, Krause, Stutzman, Ryan, Schrock. Nays none. Motion carried.

Motion to reconvene regular session of the Friend City Council meeting was made by Schrock, seconded by Krause. On roll call voting aye, Stutzman, Ryan, Schrock, Krause. Nays none. Motion carried. Regular session resumed at 8:38 p.m.

Motion was made by Schrock, seconded by Ryan to table agenda item of Employee Salary Increases, until the November 6 meeting, so that the Mayor and two members of the Council have an opportunity to meet with each employee individually for an informal evaluation. On roll call voting aye, Krause, Stutzman, Ryan, Schrock. Nays none. Motion carried.

No further business to come before the City Council, motion was made by Krause, seconded by Schrock, to adjourn the meeting. On roll call voting aye, Ryan, Stutzman, Schrock, Krause. Nays, none. Motion carried. Meeting adjourned at 8:45 p.m.

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 James W. Vossler, Mayor

ATTEST

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Debbie Gilmer, City Clerk

I, the undersigned, City Clerk of the City of Friend, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Council on October 2, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted and were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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 City Clerk

**NOTICE OF MEETING**

**CITY OF FRIEND, NEBRASKA**

Notice is hereby given that the City Council of the City of Friend, Nebraska will meet at 7:00 p.m. on **Tuesday, November 6, 2018** at the City Hall which meeting will be open to the public. Agenda for said meeting is kept current and is available in the City Clerk's office during regular business hours. Request to be on the agenda must be in the City Clerk's office 24 hours prior to the start of the meeting.

Debbie Gilmer, City Clerk